Inclement Weather

Emory & Henry College offers graduate programs on both the Emory and Marion campuses. Due to the difference in locations, it is possible that classes may be delayed or cancelled on one campus and not the other. When information is sent to local media, the information will distinguish between the Emory Campus and the Marion Campus.

The decisions to cancel or delay classes and/or cancel or delay the opening of offices will be made by 6:30 a.m. on the day of the college schedule change. All cancellations or delays will be communicated through a variety of sources in the order provided below.

- 1. The Campus Alert System (AlertAware) provides an email and text message to registered users only. This is the college's preferred method of communicating emergency messages, and college community members are strongly encouraged to sign up for this free service by downloading the app on Google Play or the App Store.
- 2. Campus Alert Messages will be posted at the top of www.ehc.edu for one hour following each alert.
- 3. The following TV and radio stations, in order of contact, will have real-time updates: WCYB-TV 5 (Bristol); WJHL-TV 11 (Johnson City); WABN-FM 92.7 (Abingdon); WOLD-FM 102.5 (Marion).

When the College cancels classes and office hours for the day, academic programming and business operations are not held on that day. In the event of a delayed opening of the Marion campus, classes will start later in the day but meet for the normal length of time.

Graduate students taking evening classes should monitor the local media, AlertAware app, and E&H website for information on delayed or canceled classes.

In the event of inclement weather resulting in a delayed opening of the college, college offices will open at the time designated in the delayed opening message, and faculty and staff should report at that time. However, since conditions vary throughout the area, employees should exercise judgment as to whether travel conditions may be too hazardous for them to report to work.

An instructor who feels that it is best to cancel class because of inclement weather will notify the Vice President for the School of Health Sciences (or designee) so that appropriate action may be taken. The instructor is responsible for communicating with individual students concerning makeup work and other information.

Questions from faculty related to closings and/or delays should be directed to the Vice President for the School of Health Sciences at extension 6342. Questions from staff related to closings and/or delays, emergency work, or other issues should be directed to the Human Resources Office staff, extension 6814.

The decisions to cancel or delay classes and/or cancel or delay the opening of offices because of inclement weather are made by the Provost (or designee), who confers with the Vice President for Student Life (or designee), the Vice President for Health Sciences (or designee), and Security staff about road and other weather conditions. The Vice Presidents for Academic Affairs, Student Life, and Health Sciences are responsible for implementing the communication plan outlined in this policy.