

# Medical Withdrawal/Leave of Absence

When seeking a medical withdrawal from programs on the Emory campus, students must submit a paper copy of their request to withdraw for medical reasons to the Associate Dean for Academic Affairs (Emory campus programs) no later than seven class days prior to the last day of classes; students should consult the current academic calendar for withdrawal deadlines. To be approved, withdrawals for medical reasons must be certified by a licensed health professional via a letter on the health professional's letterhead with sufficient explanation as to the medical justification for the student's withdrawal.

When seeking a medical withdrawal from a Health Sciences program, students initiate the process through their Department Chair. A healthcare practitioner must document the need for leave. To return to campus, students with a medical withdrawal on the Marion Campus will be required to provide a letter from a licensed health professional on the professional's letterhead stating that the student is ready to return to a college environment. This should also be sent to the Vice President of Health Sciences. Return criteria from healthcare practitioners must include the student's ability to meet technical standards (didactic skill, clinical decision making, affective). Students must pass specific competencies to return, as determined by the Department Chair, and must repeat classes if needed/required.

Medical withdrawals approved for students on the Marion campus are designated as W (Withdrawn). Students with a medical withdrawal must submit their intent to return for a given semester to the Vice President for Health Sciences two days before the start of the next semester's classes. Any student who has been gone from the College for at least one full semester must apply for readmission in order to return (see section on [Academic Standing](#)).